

Central Bedfordshire
Council
Priory House
Monks Walk
Chicksands,
Shefford SG17 5TQ

**This meeting
may be filmed.***



**Central
Bedfordshire**

please ask for Rebecca Preen

direct line 0300 300 4193

date 09 June 2016

NOTICE OF MEETING

SUSTAINABLE COMMUNITIES OVERVIEW & SCRUTINY COMMITTEE

Date & Time

Friday, 1 July 2016 10.00 a.m.

Venue at

Council Chamber, Priory House, Monks Walk, Shefford

Richard Carr
Chief Executive

To: The Chairman and Members of the SUSTAINABLE COMMUNITIES OVERVIEW & SCRUTINY COMMITTEE:

Cllrs D McVicar (Chairman), B Saunders (Vice-Chairman), D Bowater,
Ms A M W Graham, J Kane, K C Matthews, C Maudlin, R Morris and G Perham

[Named Substitutes:

Mrs C F Chapman MBE, P Hollick, R W Johnstone, I Shingler and
M A G Versallion]

All other Members of the Council - on request

**MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THIS
MEETING**

***Please note that phones and other equipment may be used to film, audio record, tweet or blog from this meeting. No part of the meeting room is exempt from public filming.**

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AGENDA

1. **Apologies for Absence**

Apologies for absence and notification of substitute members

2. **Members' Interests**

To receive from Members any declarations of interest and of any political whip in relation to any agenda item.

3. **Chairman's Announcements and Communications**

To receive any announcements from the Chairman and any matters of communication.

4. **Minutes**

To approve as a correct record the Minutes of the meeting of the Sustainable Communities Overview and Scrutiny Committee held on 17 March 2016 and to note actions taken since that meeting.

5. **Petitions**

To receive petitions from members of the public in accordance with the Public Participation Procedure as set out in Annex 2 of Part A4 of the Constitution.

6. **Questions, Statements or Deputations**

To receive any questions, statements or deputations from members of the public in accordance with the Public Participation Procedure as set out in Annex 1 of part A4 of the Constitution.

7. **Call-In**

To consider any decision of the Executive referred to this Committee for review in accordance with Procedure Rule 10.10 of Part D2.

8. **Requested Items**

To consider any items referred to the Committee at the request of a Member under Procedure Rule 3.1 of Part D2 of the Constitution.

REPORTS

Item	Subject	Page Nos.
9	<p>Executive Members Updates</p> <p>To receive a brief verbal update from the Executive Member for Community Services and the Executive Member for Regeneration.</p>	* Verbal
10	<p>Police Restructure Update</p> <p>To receive information regarding the recent restructure within the Bedfordshire Police Service and the impact upon Central Bedfordshire.</p>	* Verbal
11	<p>ASB Overview & Scrutiny Presentation 1 July 2016</p> <p>To receive a presentation focussing on one aspect of the Community Safety priorities for 2016-17, that being Anti Social Behaviour (ASB), including information regarding recent work within the Community Safety team and the Police, outcomes and future plans with regards to tackling ASB.</p>	* To follow
12	<p>Provisional Outturn 2015/16 Presentation - Community Services and Regeneration & Business Support</p> <p>To receive a presentation on the relevant budget monitoring information.</p>	* 13 – 22
13	<p>Q4 Performance Report</p> <p>To receive a report on the latest performance monitoring information.</p>	* 23 – 40
14	<p>Work Programme 2016/17 and Executive Forward Plan</p> <p>Members of the Committee will receive information regarding the Work Programme 2016/17 and Executive Forward Plan.</p>	* 41 – 44

CENTRAL BEDFORDSHIRE COUNCIL

At a meeting of the **SUSTAINABLE COMMUNITIES OVERVIEW & SCRUTINY COMMITTEE** held in Council Chamber, Priory House, Monks Walk, Shefford on Thursday, 17 March 2016.

PRESENT

Cllr D McVicar (Chairman)
Cllr B Saunders (Vice-Chairman)

Cllrs D Bowater
F Firth
C C Gomm
Ms A M W Graham

Cllrs J Kane
K C Matthews
R Morris

Members in Attendance:	Cllrs A D Brown	Deputy Executive Member for Community Services
	J Chatterley Mrs S Clark	Deputy Executive Member for Regeneration
	E Ghent	Deputy Executive Member for Adult Social Care
	Mrs S A Goodchild C Hegley	Executive Member for Social Care and Housing
	P Hollick	Chairman of Social Care, Health & Housing Overview & Scrutiny Committee
	J G Jamieson	Leader of the Council and Chairman of the Executive
	R W Johnstone D Shelvey B J Spurr	Executive Member for Community Services
	T Swain M A G Versallion	Executive Member for Education and Skills
	B Wells	Deputy Executive Member for Community Services
	J N Young	Executive Member for Regeneration

Officers in Attendance: Mrs S Childerhouse – Head of Public Protection (North)
Mr M Coiffait – Director of Community Services

Mr P Cook	– Assistant Director Highways & Transport
Mr A Davie	– Development Infrastructure Group Manager
Mr B Finlayson	– Head of Capital Projects
Ms C Frost-Bryant	– Interim Local Planning Manager
Mrs S Frost	– Interim Head of Service for Place Delivery
Mr J Goody	– Housing Development Officer
Ms T Harris (Waste)	– Head of Waste Services
Mr P Keates	– Head of Development and Regulation
Ms L Kitson	– Green Infrastructure Co-ordinator
Mr S Mooring	– Environmental Policy Manager
Mrs R Preen	– Scrutiny Policy Adviser
Ms S Templeman	– Senior Finance Manager

Public

16

SCOSC/15/63 Members' Interests

None.

SCOSC/15/64 Chairman's Announcements and Communications

The Committee were informed that at a recent meeting of the Overview and Scrutiny Coordination Panel (OSCP) a new approach had been agreed in relation to OSC procedures, that a more concise and targeted approach would be adopted and that Executive Member updates would be tailored to brief updates centred around policy and strategy.

SCOSC/15/65 Minutes

RESOLVED that the Minutes of the meeting of the Sustainable Communities Overview and Scrutiny Committee held on 14 January 2016 be confirmed and signed by the Chairman as a correct record.

SCOSC/15/66 Petitions

None.

SCOSC/15/67 Questions, Statements or Deputations

The Chairman confirmed that four members of the public had registered to speak at the commencement of Item 10.

SCOSC/15/68 Call-In

None.

SCOSC/15/69 Requested Items

None.

SCOSC/15/70 Executive Members Updates

The Executive Member for Community Services provided an update into a criminal investigation, the outcome of which resulted in the Council receiving funds from goods seized. In addition, the new Flitwick Leisure Centre had recently opened to the public, the feedback of which was wholly positive.

The Executive Member for Regeneration outlined the positive economic growth in the area, the increase in employment locally and the ongoing interest from businesses in occupying units at the White Lion retail park.

SCOSC/15/71 Downs Road One-Way Scheme - Report on Consultation

The Chairman invited four speakers to address the Committee in relation to the proposed removal of the one way system in Downs Road, Dunstable. The speakers against the proposals raised issues that in summary related to the following:-

- The volume of cars using the road prior to the implementation of the one way system, described as a 'rat run' and the subsequent improvements to safety, pollution and quality of lives since the scheme was adopted.
- That the one way system had the desired effect of dispersing traffic across the area the outcome of which was that the volume of cars was not centred on one road.
- Concerns that residents from other areas were unaccepting of a compromise of shared traffic volumes.
- That any decision to remove the one way system be delayed until a full traffic assessment had taken place, due in 2017 during the de-trunking of the A5.
- Concerns that residents of Downs Road had not been informed of a recent public meeting.
- That traffic camera data figures were misleading.
- That cyclists and children had been vulnerable to dangerous driving in Downs Road prior to the one way system.
- That the proposal to remove the one way system was based on a flawed report.
- That the consultation had been too simplistic.
- That funds be put to better use and improvements made on existing measures already in place.

The speaker in favour of the proposals raised issues that in summary related to the following:-

- That there was universal support for the removal of the one way system in the areas surrounding Downs Road.
- That there were no unsustainable traffic volumes in Dunstable, including Downs Road.

- That the one way system had been designed to deter 'rat runners' but it hadn't reduced the traffic within the wider area, only dispersed it to other roads.
- Concerns at the suggestion to defer the decision until 2017.
- That the Council take action based on the majority view.

In light of the comments the Ward Member for Dunstable Manshead acknowledged the valid concerns of the speakers, highlighting the current and future costs of any change and the impact of any decision on all residents.

The Ward Member for Dunstable Central voiced disappointment that costs had not been factored into the report and highlighted concerns that moving the volume of traffic from one road to others had not solved the problem, simply moved it elsewhere. In addition there was no evidence that the de-trunking of the A5 in 2017 would have any effect on traffic in the area.

The Executive Member for Regeneration informed the Committee that the Freight Strategy had recently been implemented which would alleviate heavy goods vehicles from the area with immediate effect. In addition the Directorate were evaluating particularly difficult areas, the intention being to introduce measures to relieve traffic further.

Members discussed the proposed recommendations and the impact each option could pose, clarifying the different choices available to them.

RECOMMENDED that the Chairman of the Traffic Management Committee defer any decision until after the de-trunking of the A5 and a full traffic assessment undertaken.

SCOSC/15/72 The Environmental Framework

The Green Infrastructure Officer delivered a presentation which outlined details of the Environmental Framework, how it could be applied, the importance for Central Bedfordshire and how it demonstrated the delivery of national policy and statutory requirements, meeting targets within the 5 Year Plan in relation to ensuring Central Bedfordshire was a great place to live. The Committee were informed that a consultation was underway with targeted stakeholders, including the public.

In light of the presentation Members discussed key elements including any future strategy with regards to water efficiency.

RECOMMENDED:-

1. **That the Executive endorse the document as technical guidance for the provision of interpretation of the Council's environmental evidence base.**
2. **That a report regarding water efficiency be delivered at a future meeting.**

SCOSC/15/73 Q3 Budget Monitoring Presentation

The Senior Finance Manager delivered a presentation detailing the financial position of the Directorate along with areas of underspend, overspend and outstanding debt for Quarter 3, highlighting that School's Transport had recently become the responsibility of the Community Services Directorate, with figures reflecting the change.

NOTED the presentation.

SCOSC/15/74 Quarter 2 Performance Report

The Director for Community Services introduced the Q2 Performance Report, highlighting key elements which included a focus on serious acquisitive crime and a need to engage young people in order to minimise anti social behaviour (ASB). Concerns regarding a recent police restructure and the resource available to tackle these issues, with the Community Safety Partnership suggesting a possible rise in ASB over the summer of 2016. In addition the Director highlighted the strong performance in relation to satisfaction with Highways and Waste.

The Development Infrastructure Group Manager highlighted progress in relation to Superfast Broadband, fluctuations in staff figures across the Planning department and the positive direction of travel in relation to youth unemployment figures.

In light of the report Members discussed the need to ensure Parish Councils had access to relevant crime figures.

RECOMMENDED that the Committee acknowledge the continuing overall strong performance in Quarter 2 for the indicators being used to help support monitoring of progress against the Medium Term Plan priorities and that officers further investigate and resolve underperforming indicators as appropriate.

SCOSC/15/75 Waste Procurement Strategy Update

The Head of Waste Services delivered a presentation which outlined measures to procure waste disposal services and develop the required waste facilities for the future management of household waste in Central Bedfordshire, securing the necessary contracts and delivering the required infrastructure in order to meet demand.

In light of the presentation Members queried whether landfill tax would impact Council finances and whether collections to green and food waste would be unified across north and south Central Bedfordshire. In response the Head of Waste Services confirmed that the impact of landfill tax on the Council had reduced due to treatments turning black bin waste into fuel rather than going to landfill. There were difficulties in harmonising waste collection across the area due to the prohibitive costs involved.

In response to a Member query the Head of Capital confirmed that although there had been a few complaints during the time the Biggleswade Household Waste Recycling Centre (HWRC) had been closed, the response from residents since the reopening of the site had been wholly positive. The Head of Waste confirmed that HWRC's would accept more recyclables than they had previously.

NOTED the presentation and the positive outcomes due to the redevelopment of the first HWRC in Biggleswade.

SCOSC/15/76 Planning Enforcement Review

The Head of Development and Regulation delivered a presentation which outlined those recommendations the Directorate had begun to implement in relation to Planning Enforcement and as requested by the Committee at a previous meeting.

In light of the presentation Members acknowledged that some progress had been made and that further improvements to the service would emerge over time.

RECOMMENDED that a progress monitoring report be delivered to the Committee in October 2016.

SCOSC/15/77 Parking Strategy Overview

The Assistant Director (AD) for Highways and Transport delivered a report outlining the progress and vision of the Parking Strategy, highlighting the policies which would help shape strategic development.

In light of the report Members expressed concerns regarding parking on verges, the damage caused as a result and the measures available to minimise the issue. In response the AD for Highways and Transport agreed that the financial implications and current measures would be assessed in order to ensure the best outcomes. The Director for Community Services confirmed that there were no additional financial implications for the strategy and that it was part of the existing budget.

A Member expressed the view that the strategy was centred around retail and urban need with not enough focus on rural areas. In response the AD for Highways and Transport cited similarities between urban and rural parking problems and the lack of parking spaces across the region, whereby a discussion arose around the need for better parking provision for schools and the need to encourage walking and cycling where possible in order to reduce the number of cars. Members agreed that improved communication with Network Rail could result in more parking provision at local train stations.

Clarification was sought with regards to the need for Park and Ride within Central Bedfordshire and it was confirmed that the current need was not high. The AD also confirmed measures relating to the graduated approach taken with regards to enforcement, that letters would be sent to offenders before full enforcement action was taken.

RECOMMENDED that an additional report be delivered at a future meeting.

SCOSC/15/78 Passenger Transport Strategy - Public Transport

The Head of Public Protection and Passenger Transport delivered a report which highlighted the three areas which would be subject to public consultation; they included subsidised bus routes, concessionary travel and Community Transport. Market research would be undertaken which would provide a detailed picture of need across Central Bedfordshire. The Director for Community Services highlighted the need to eliminate the disparity with regards to process and outcomes across the area.

Members expressed concerns that older people may struggle to access online applications and it was confirmed that paper application forms would still be made available upon request.

In response to a Member query it was confirmed that that the Subsidised Bus Service Assessment Process would highlight the need for a Sunday service in any given area and if it were deemed necessary the service would be provided.

RECOMMENDED:-

- 1. That the Committee approve the policies relating to Subsidised Bus, Services, Concessionary Travel and Community Transport set out in Appendix A for public consultation.**
- 2. Approve the use of a Dynamic Purchasing Scheme (DPS) to procure transport providers.**

SCOSC/15/79 Affordable Housing Guidance Note (South Central Bedfordshire)

The Local Planning and Housing Manager delivered a presentation relating to the Affordable Housing Guidance note which outlined the purpose of the guidance, the evidence of the approach, that the guidance would support planning decisions, that it was compliant with national policy, the risks of not adopting the guidance and next steps which included an Executive decision on 5 April 2016. That the target and threshold would be carried forward into the emerging policy in the new Local Plan.

In response to a Member query the Local Planning and Housing Manager explained the reasons why the guidance for the South of Central Bedfordshire did not extend to the North. This was due to an adopted development plan policy in the north that sought a target in excess of the identified affordable housing need. There was therefore no advantage in extending the guidance to the north when a plan policy carried greater weight in decision making than planning guidance. In addition and with regards to any impact of the change to existing but as yet undetermined applications, the approach would be determined on a case by case basis until eventually all current cases had transitioned onto the proposed levels.

The Chairman queried whether developments of just 4 units would provide one affordable home as stated in the guidance and the Executive Member for

Regeneration confirmed that in exceptional circumstances, a commuted sum would be sought from the developer to provide an off-site contribution.

RECOMMENDED that the Committee endorse the proposals and a decision taken by the Executive.

SCOSC/15/80 **The Housing Strategy**

The Principal Housing Officer delivered a presentation on the Draft Housing Strategy for 2016-2021 outlining the Council's vision and plans for housing in Central Bedfordshire. The Committee were provided details of the approach to date, the housing challenges faced within Central Bedfordshire, the quota of need of affordable housing, also factoring in the need of neighbouring authorities.

Members agreed the importance of ensuring developers met the need of the area and the Executive Member confirmed that the Directorate had undertaken work in order to gather evidence regarding local housing requirements.

Members raised concerns that many local people would not be able to afford those homes within the affordable housing bracket as the price was still very high.

In response to a Member query the Executive Member for Regeneration confirmed that in relation to Council owned homes, the Council charged rents in accordance with government allowances.

NOTED the presentation and the proposed public consultation.

SCOSC/15/81 **Work Programme 2016/17 and Executive Forward Plan**

RECOMMENDED that the Work Programme be agreed subject to the addition of the following:-

- 1. Water Efficiency Report in August 2016**
- 2. Parking Strategy Update in August 2016**
- 3. Planning Enforcement Performance Monitoring Report in October 2016**

(Note: The meeting commenced at 10.00 a.m. and concluded at 2.25 p.m.)

Central Bedfordshire Council

SUSTAINABLE COMMUNITIES OVERVIEW & SCRUTINY COMMITTEE

Friday, 1 July 2016

Provisional Outturn 2015/16 Presentation - Community Services and Regeneration & Business Support

Advising Officers: Community Services Director, Director of Regeneration and Business, and Sue Templeman, Senior Finance Manager,
sue.templeman@centralbedfordshire.gov.uk,

Purpose of this report / presentation

1. To report the revenue and capital outturn position for Community Services Directorate for financial year 2015/16
2. To report the revenue and capital outturn position for Regeneration and Business Support Directorate for financial year 2015/16

RECOMMENDATIONS

The Committee is asked to:

1. Note the outturn position detailed in the presentation
- 2.
- 3.
- 4.

Issues

- 3 Please see Executive provisional outturn reports for full details .

Council Priorities

- 4 Sound financial management contributes to the Council's Value for Money and enables the Council to successfully deliver its priorities. The recommendations will contribute indirectly to all 6 Council priorities.

Corporate Implications

Legal Implications

3. None

Financial and Risk Implications

4. The financial implications are set out in the Appendix A

Equalities Implications

5. Equality Impact Assessments were undertaken prior to the allocation of the 2015/16 budgets and each Directorate was advised of significant equality implications relating to their budget proposals

Appendices

Appendix A – presentation

Sustainable Communities Overview and Scrutiny Committee July 2016

Budget Monitoring
Q4– April to March 2015/16

Community Services Revenue

Key points to note (see full reports for details):

- The 2015/16 Outturn is an underspend of £1,531k - increased underspend of £289K on December forecast of £1,242K
- March outstanding debt (over 61 days) is £609K - increase of £53K on December.

Community Services Revenue

Division	Approved Budget	Outturn for year	Variance for year (- under) / over spend	Variance <u>after</u> use of earmarked reserves (- under) / over spend
	£'000	£'000	£'000	£'000
Community Services Director	396	331	(65)	(65)
Highways & Transportation	18,852	17,303	(1,549)	(620)
Environmental Services	24,632	24,693	61	(846)
Community Services	43,880	42,327	(1,553)	(1,531)

Community Services Capital

Outturn variance for the year £26,995k underspend
- increase of £1,580K from December

Directorate	2015/16 Capital Programme Budget	Full Year Outturn	Full Year Variance
	Net Expenditure	Net Expenditure	Net Expenditure
	£000s	£000s	£000s
Environmental Services	9,580	3,555	(6,025)
Libraries	148	136	(12)
Leisure	10,980	8,863	(2,117)
Transport	30,431	11,590	(18,841)
Community Services	51,139	24,144	(26,995)

Regeneration and Business Support Revenue

Key points to note (see full reports for details):

- The 2015/16 outturn is an underspend of £80K - increase in underspend of £22K from December's figure of £58k
- December outstanding debt (over 61 days) is £1,841K an increase of £5K on December

Regeneration and Business Support Revenue

Division	Approved Budget	Outturn for year	Variance for year (- under) / over spend	Variance <u>after</u> use of earmarked reserves (- under) / over spend
	£'000	£'000	£'000	£'000
Director	503	481	(22)	(22)
Business and Investment	932	958	26	3
Planning	3,417	3,322	(95)	(61)
Regeneration & Business Support	4,852	4,761	(91)	(80)

Regeneration and Business Support Capital

Outturn underspend of £744k – increase of £326k from December

Overspend £522k on Broadband – which is approved acceleration of 2016/17 spend to 2015/16.

Underspends on Market Towns Programme - £418k

Directorate	2015/16 DRAFT Capital Programme Budget	Full Year Outturn	Full Year Variance
	Net Expenditure	Net Expenditure	Net Expenditure
	£000s	£000s	£000s
Regeneration	1,341	597	(744)

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Meeting: Sustainable Communities Overview and Scrutiny Committee
Date: 1 July 2016
Subject: Quarter 3/4 Performance Report
Report of: Cllr Nigel Young , Executive Member for Sustainable Communities – Strategic Planning and Economic Development and
Cllr Brian Spurr, Executive Member for Sustainable Communities – Services
Summary: The report highlights the Quarter 4 performance from Community Services and Regeneration and Business

Advising Officer: Marcel Coffait, Director of Community Services
Jason Longhurst, Director of Regeneration and Business
Contact Officer: Heather Price – Head of Business Performance
Public/Exempt: Public
Wards Affected: All
Function of: Council

CORPORATE IMPLICATIONS

Council Priorities:

- | |
|--|
| 1. The quarterly Medium Term Plan performance report underpins the delivery of all Council priorities. |
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Financial:

- | |
|---|
| 2. The indicator set monitors a wide range of indicators, which help to provide an understanding of the Council's effective use of resources. |
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Legal:

- | |
|----------|
| 3. None. |
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Risk Management:

- | |
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| 4. Any areas of ongoing underperformance would be a risk to both service delivery and the reputation of the Council. |
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Staffing (including Trades Unions):
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- | |
|----------|
| 5. None. |
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Equalities/Human Rights:

- | |
|---|
| 6. This report highlights performance in respect of how the Council and its services impact across all communities within Central Bedfordshire, so the specific areas of underperformance can be highlighted for further analysis/drilling down as necessary. |
|---|

Public Health:

7. Active recreation is included in the indicator set.

Community Safety:

8. The levels of Serious Acquisitive Crime and anti-social behaviour are included in the indicator set.

Sustainability:

9. Included in the indicator set are a broad range of indicators relating to sustainability including those covering employment, access to broadband, library usage, active recreation and waste.

Procurement:

10. None.

RECOMMENDATION(S):

The Committee is asked to acknowledge the continuing overall strong performance in Quarter 4 for the indicators being used to help support monitoring of progress against the Medium Term Plan priorities and to recommend officers to further investigate and resolve underperforming indicators as appropriate.

Background

11. This report focuses on a set of indicators that support the monitoring of progress against the priorities in the Medium Term Plan (MTP).
12. The Directors' Summaries for Quarter 4 are set out below. Appendix A provides the detailed performance data.

Community Services

13. In Q4 there were 884 SAC offences recorded in Central Bedfordshire. This is an increase of 95 offences on Q4 2014-15, an increase of 12%. Three of the four SAC offences have shown an increase when comparing Q4 this year to Q4 last year. Robbery offences have increased by 20%, Domestic Burglary offences by 19% and TFMV (theft *from* a motor vehicle) offences by 19%. TOMV (theft *of* a motor vehicle) offences have decreased by 30% this quarter when compared to last year. TFMV offences continue to be higher than levels seen in previous years, which have been linked to an organised crime group who are targeting a specific type of vehicle.
14. In Q4 2015-16 there were 1634 ASB incidents reported to Bedfordshire Police for Central Bedfordshire. This is a decrease of 97 offences when compared to Q4 last year, a decrease of 6%. Lower levels are predicted for Q4 as the poorer weather and shorter nights tends to see a lower number of incidents. Levels are expected to show a seasonal increase in Q1, along with an expected increase in nuisance motorcycle complaints.

15. Commercial performance has been maintained through Q4 (at 8.1%), which reflects a strong performance from the mixed portfolio. Industrial property continues to underpin the strong commercial return; however, the return dipped (0.6%) as works were undertaken to improve units released by Highways. Acacia Close remains fully occupied. Consideration is being given to a roof repair programme causing minimum disruption to occupiers. Demand for industrial in Dunstable remains buoyant. Income was received from the Ivel Medical Centre increasing the performance of Business Units (2.7%).

Farm performance has been maintained through Q4 (1.2%). Back rent continues to be recovered following a rent review settlement and regularisation of leases. A meeting is programmed with Bedford Borough Council to discuss mineral extraction royalties and the sharing of common data (e.g. land sale prices).

16. **Regeneration**

17. Since April 2015 we have managed 177 investment enquiries, almost doubling the 2014/15 total enquiries. These Investment enquiries have resulted in 1457 jobs from 14 successes – Amazon DCI, BCS, Bowmans, East Anglian Air Ambulance, RAM Power, Easymix, LRI, Harvey Group, Calsonic, Manor Concepts expansion, Retro-me, Input 86, Fratellis Italian Restaurant, Opus International. The Be Central Bedfordshire website has received over 10,500 visits (against a target of 6000)
18. The Superfast Broadband Project continues to deliver to plan. 15,585 premises have been directly enabled to receive superfast broadband services (speeds of greater than 24 Megabits Per Second) exceeding the 15,500 premises originally contracted. This brings superfast coverage in Central Bedfordshire to 90%, meeting the Council's Adopted Local Broadband Plan target. To date 68 cabinets have been upgraded, across a wide geographical spread.
19. Planning performance has continued to fluctuate during Quarter 4 due to resource pressures on the service, which is a national issue. The service is actively working to resolve this through working in partnership with ICS and undertaking a comprehensive review of the application processes to enable it to become more efficient and streamlined, with a strong focus on the customer experience.
20. Overall and youth unemployment rates in Central Bedfordshire have remained stable, along with the number of people claiming Job Seekers Allowance (JSA), and all remain low compared to national rates.

21. Performance continues to be strong and reflects the realignment of the Directorates services and resources. This is ongoing as the Directorate acts upon the challenges that resulted from the Government announcements regarding changes to Planning that has an impact on the service. The changes to the welfare system, particularly around expectations on young people claiming Universal Credit, has also presented challenges and ongoing pressures that the Employment & Skills service have to meet. Regeneration & Business will actively work to encourage the growth of suitable businesses in Central Bedfordshire; influencing this through effective use of our assets, sector development and a package of support from Central Bedfordshire Council aligned to our key businesses, sectors and potential investors.

Conclusion and Next Steps

22. Sustainable Communities Overview and Scrutiny Committee consider this report and make any recommendations to Executive.

Appendices:

Appendix A – (Quarter 4 Performance Indicators)

Background papers and their location: (open to public inspection)

Appendix A - Quarterly Performance Report

Medium Term Plan Indicators

Quarter 3-4 2015/16

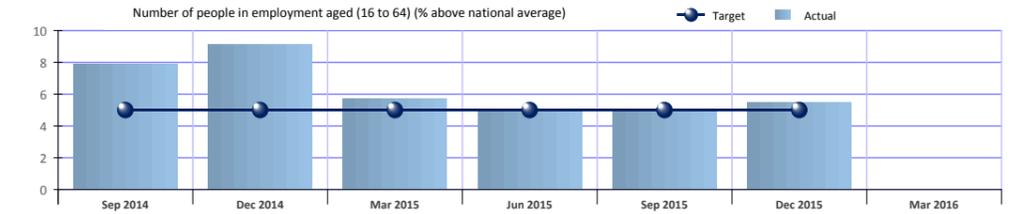
Report comparison - Depends on the nature of the indicator		Performance Judgement			
		Direction of travel (DoT)		RAG score (Standard scoring rules unless the indicator specifies alternative scoring arrangements)	
Seasonal	Compared to the same time period in the previous year	↓	Performance is reducing	R	RED - target missed / off target - Performance at least 10% below the required level of improvement
Quarter on quarter	Compared to the previous quarter	↔	Performance remains unchanged	A	AMBER - target missed / off target - Performance less than 10% below the required level of improvement
Annual	Compared to one fixed point in the previous year	↑	Performance is improving	G	GREEN - Target achieved or performance on track to achieve target

Overview of performance

Ref	Indicator	Performance will be reported:	Performance information being reported this quarter		
			Time period	Performance	
Enhance your local community					
A 2 MTP	Central Bedfordshire's Employment rate (People in employment aged 16 to 64)	Quarterly	Quarter 3 2015/16	↑	G
A 3 MTP	% of approved residential development applications of 10 or more units having CABE excellent design status	Quarterly	Quarter 3 2015/16	↔	G
A 4 MTP	Number of Serious Acquisitive Crimes.	Quarterly	Quarter 4 2015/16	↑	A
A 5 MTP	Number of recorded Anti-social Behaviour incidents.	Quarterly	Quarter 4 2015/16	↑	Monitor only
Better infrastructure					
D1a MTP	Percentage resident satisfaction with road maintenance	Quarter 1 & Quarter 2	NHT Survey Autumn 2015	↑	G
D1b MTP	Percentage resident satisfaction with pavement maintenance	Quarter 1 & Quarter 2	NHT Survey Autumn 2015	↑	A
D 2 MTP	Percentage of Central Bedfordshire with access to superfast broadband	Annually in Quarter 4		↑	
D 3 MTP	Percentage of Central Bedfordshire with access to at least 2Mb broadband	Annually in Quarter 4		↑	
Great universal services					
E 1 MTP	Percentage of household waste sent for reuse, recycling and composting	Quarterly	Quarter 2 2015/16	↓	R
E 2 MTP	Percentage of adults in Central Bedfordshire taking part in sport or active recreation (Active People Survey)	Quarter 1 & Quarter 3	APS 9 Survey	↑	G
E 3 MTP	Satisfaction of adults with library services	Annually Quarter 1	2014 adult Plus Survey	↑	G
E 4 MTP	Number of visits to libraries	Annually in Quarter 1	Outturn 2014/15	↓	Monitor only

Enhance your local community

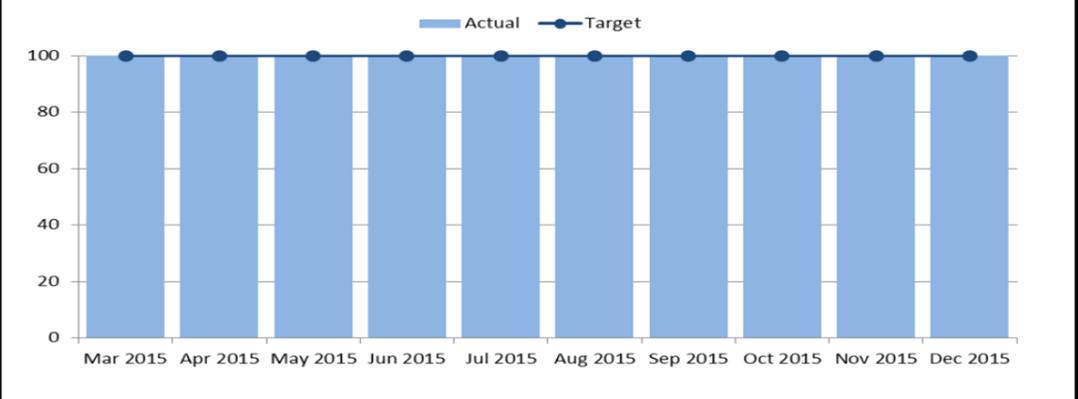
A2 MTP		The number of people in employment (Aged 16 to 64)																
Unit	Good is	2012/13	2013/14	2014/15				2015/16				Latest comparator group average	Report comparison	Quarter on quarter	Performance Judgement	↑	G	
		Outturn (12/13)	Outturn (13/14)	Target (Outturn)	Qu 1 Jun 14	Qu 2 Sept 14	Qu 3 Dec 14	Qu 4 Mar 15	Target (Outturn)	Qu 1 Jun 15	Qu 2 Sep 15							Qu 3 Dec 15
Number	High	123,500 (3.7% above)	128,300 (5.5% above)	5% above National Average	131,300 (6.7% above)	133,900 (7.9% above)	137,300 (9.1% above)	133,000 (5.7% above)	5% above National Average	132,000 (4.9% above)	132,800 (5.0% above)	134,700 (5.5% above)						
National Employment rate					72.2%	72.5%	72.5%	72.9%		73.3%	73.6%	73.9%						
Central Bedfordshire Employment rate					78.9%	80.4%	81.6%	78.6%		78.2%	78.6%	79.4%						
<p>Comment: Current Performance: In December 2015 there were 134,700 people aged 16-64 in employment, 1,900 up on the previous period. Central Bedfordshire remains above comparator areas, and is 5.5% above the national rate of employment, 0.5% above the council target.</p> <p>Planned actions: The indicator is being kept under review in line with future revisions of data and in consideration with wider indicators such as JSA, etc.</p>																		



A3 MTP Percentage of approved applications for residential developments of ten or more units having CABE excellent design status

Unit	Good is	All data is cumulative for the financial year to the close of the quarter	2013/14	2014/15				2015/16			
%	High		Outturn	Qu 1	Qu 2	Qu 3	Qu 4 / Outturn	Qu 1	Qu 2	Qu 3	Qu 4 / Outturn
Number of approved applications for residential developments of ten or more units			29	8	6	6	15 / Outturn 35	8	8	7	
Number of approved applications for residential developments of ten or more units having CABE excellent design status			29	8	6	6	15 / Outturn 35	8	8	7	
Percentage of approved applications with CABE excellent design status		Target	100	100	100	100	100	100	100	100	
		Actual	100	100	100	100	100	100	100	100	

Latest comparator group average	N/A	Report comparison	Seasonal	Performance Judgement	↔	G
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Current performance:
 7 Planning applications were assessed during Quarter 3 of 2015/16. All of these applications met the assessment criteria. Performance remains at 100% for Quarter 3 of 2015/16.

The Building for Life 12 Design Quality Criteria reflects our vision of what new housing developments should be: attractive, functional and sustainable places. It is based on the new National Planning Policy Framework and the Government's commitment to build more homes, better homes and involve local communities in planning.

Each planning application which falls within the criteria is assessed as part of the determination process.

Planned actions:
 Continue to provide Planning Performance Agreements and Pre-Application service to ensure early negotiation of residential development schemes occurs to achieve planning application submissions of excellent quality and continue with current processes to ensure that the 100% target is maintained.

This indicator assesses residential developments of ten units or more against the Building for Life 12 Design Quality Criteria which has been launched by the Commission for Architecture and the Built Environment (CABE) in partnership with Home Builders Federation and Design for Homes. This covers the functionality, design and sustainability of buildings. It uses twelve questions to evaluate the quality of new housing developments, with planning proposals assessed against the following headings: Integrating into the neighbourhood; Creating a place and Street & Home.

The Building for Life 12 Design Quality Criteria reflects our vision of what new housing developments should be: attractive, functional and sustainable places. It is based on the new National Planning Policy Framework and the Government's commitment to build more homes, better homes and involve local communities in planning.

Each planning application which falls within the criteria is assessed as part of the determination process.

A 4 MTP		Number of serious acquisitive crimes – (Serious acquisitive crime (SAC) includes domestic burglary, robbery, theft of motor vehicle and theft from motor vehicle)																	
Unit	Good is	Outturn		2014/15					2015/16					Latest comparator group average	Report comparison	Seasonal	Performance Judgement	↑	A
Number	Low	2012/13	2013/14	Qu 1	Qu 2	Qu 3	Qu 4	Outturn	Qu 1	Qu 2	Qu 3	Qu 4	Outturn						
Target		13.3	11.8	3.2	3.2	3.2	3.2	12.8	3.2	3.2	3.2	3.2	12.8						
Rate per 1,000 population		9.7	11.1	2.7	2.5	2.8	3.0	11.0	2.8	2.8	3.6	3.3	12.5						
Number of SAC crimes		2465	2864	716	667	851	789	3023	737	730	959	884	3310						
Population figure (000s)		255.6	255.6	264.5	264.5	264.5	264.5	264.5	264.5	264.5	264.5	264.5	264.5						

Current Performance:
 In Q4 there were 884 SAC offences recorded in Central Bedfordshire. This is an increase of 95 offences on Q4 2014-15, an increase of 12%. Three of the four SAC offences have shown an increase when comparing Q4 this year to Q4 last year. Robbery offences have increased by 20%, Domestic Burglary offences by 19% and TFMV offences by 19%. TOMV offences have decreased by 30% this quarter when compared to last year. TFMV offences continues to be higher than levels seen in previous years, which as previously discussed is linked to an organised crime group who are targeting a specific type of vehicle.

Planned Actions:

- SAC offences continue to be monitored and discussed at the monthly Community Safety Tasking meetings
- Hotspots are identified and where possible prevention messages distributed
- We continue to work closely with Bedfordshire Police, ensuring that intelligence is shared with the Partnership and Partnership intelligence fed back to Bedfordshire Police
- The CSP is working closely with Bedfordshire Police on disrupting the organised crime group and the police are leading an operation which is looking at the recent spate of vehicle crime incidents at Toddington Motorway Services.

A 5 MTP		Number of recorded Anti-social Behaviour incidents																		
Unit	Good is	Outturn			2014/15					2015/16					Latest comparator group average	Report comparison	Seasonal	Performance Judgement	↑	Monitor only
Number	Low	2011/2	2012/3	2013/4	Qu 1	Qu 2	Qu 3	Qu 4	Outturn	Qu 1	Qu 2	Qu 3	Qu 4	Outturn						
Target 10% reduction from 2011/12			10,452																	
Actual number of recorded incidents		10,720	NA	6,944	1,946	1,952	1,588	1,731	7,217	2,188	2,294	1,683	1,634	7,799						

Current Performance:
 In Q4 2015-16 there were 1634 ASB incidents reported to Bedfordshire Police for Central Bedfordshire. This is a decrease of 97 offences when compared to Q4 last year, a decrease of 6%. Lower levels are predicted for Q4 as the poorer weather and shorter nights tends to see a lower number of incidents. Levels are expected to show an increase in Q1 with the longer nights and the nicer weather, an increase in nuisance motorcycle complaints is expected and will be the main reason for any increase seen.

Planned actions:

- The CSP continues to work closely with Bedfordshire Police on the issue of nuisance motorcycles. Bedfordshire Police are running regular Operation Meteors which specifically target the use of nuisance motorcycles. These pre-planned operations have proven very successful in the past, resulting in arrests and the seizure of motorcycles.
- The Community Safety team have also worked with the Rights of Way team to investigate any possible options with regards to barriers or similar installs which may limit access to certain areas by motorcycle.

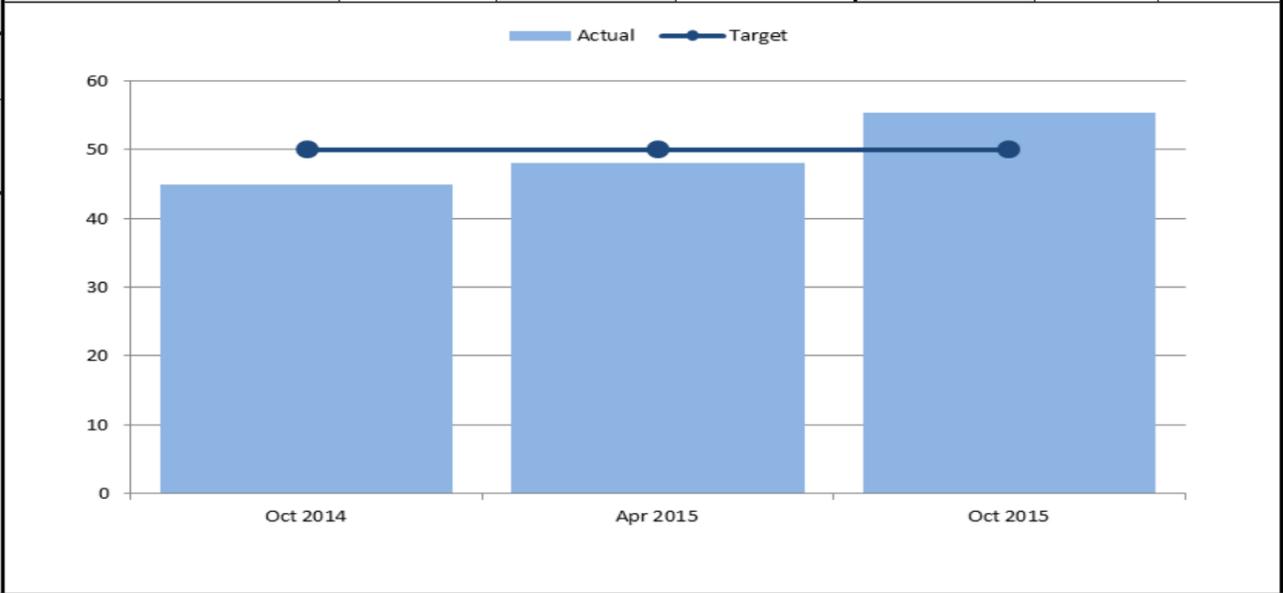
Better infrastructure - improved roads, broadband reach and transport

D 1a MTP Percentage resident satisfaction with road maintenance. (Data taken from NHT Survey undertaken annually)																											
Unit	Good is		Actual Autumn 2014 Reported Quarter 2 2014/15	Actual Spring 2015 Reported Quarter 1 2015/16	Actual Autumn 2015 Reported Quarter 2 2015/16	Latest comparator group average	N/A	Report comparison	Annual October	Performance Judgement	↑	G															
%	High																										
Percentage resident satisfaction with road maintenance		Target	36%	36%	36%	<table border="1"> <caption>Percentage resident satisfaction with road maintenance - Chart Data</caption> <thead> <tr> <th>Period</th> <th>Actual (%)</th> <th>Target (%)</th> </tr> </thead> <tbody> <tr> <td>Apr 2014</td> <td>30</td> <td>36</td> </tr> <tr> <td>Sep 2014</td> <td>35</td> <td>36</td> </tr> <tr> <td>Apr 2015</td> <td>31</td> <td>36</td> </tr> <tr> <td>Sep 2015</td> <td>39.8</td> <td>36</td> </tr> </tbody> </table>							Period	Actual (%)	Target (%)	Apr 2014	30	36	Sep 2014	35	36	Apr 2015	31	36	Sep 2015	39.8	36
		Period	Actual (%)	Target (%)																							
Apr 2014	30	36																									
Sep 2014	35	36																									
Apr 2015	31	36																									
Sep 2015	39.8	36																									
		Actual	35%	31%	39.8%																						
<p>Current Performance: The improvement in this score reflects the efforts that have been put into this area of work. The revised figure used for 2015/16 Quarter 2 is the annual NHT survey: the sample size is bigger and therefore more representative and we can compare ourselves with the majority of other authorities.</p> <p>Planned Actions: The new highways contract branding provides an opportunity to further increase the profile of CBC as the organisation responsible for highways and the new Service Information Centre offering which improves the customer experience went live 1st April 2016.</p>																											

D 1b MTP Percentage resident satisfaction with pavement maintenance. (Data taken from NHT Survey undertaken annually)

Unit	Good is		Actual Autumn 2014 Reported Quarter 2 2014/15	Actual Spring 2015 Reported Quarter 1 2015/16	Actual Autumn 2015 Reported Quarter 2 2015/16
%	High				
Percentage resident satisfaction with road maintenance	Target		50%	50%	50%
	Actual		45%	48%	55.3%

Latest comparator group average	N/A	Report comparison	Seasonal April and September	Performance Judgement	↑	G
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Current Performance:
Satisfaction with pavements has gone up (using the NHT latest survey figures). The revised figure used for 2015/16 Quarter 2 uses the bigger sample size, is therefore more representative and can be used to compare ourselves with the majority of other authorities.

Planned Actions:
The new highways contract branding provides an opportunity to further increase the profile of CBC as the organisation responsible for highways and the new Service Information Centre offering which improves the customer experience went live 1st April 2016. Consider balance of funding between pavements and roads.

D 2 MTP Percentage of Central Bedfordshire with access to superfast broadband													
Unit	Good is	Estimated Roll Out		Performance reported in Quarter 4			Latest comparator group average	N/A	Report comparison	Seasonal	Performance Judgement	↑	Monitor only
%	High	2012/13	2013/14	2014/15	2015/16	2016/17							
Percentage of Central Bedfordshire with access to superfast broadband – estimated private sector roll out by 2015	Target					95% of CBC							
	Number			4,500	8,500	9500 TOTAL 22,500							
	Denominator					Premises							
	Actual	70.3%	76.8%	85%	90%								

Current Performance:

15,585 premises have been directly enabled to receive superfast broadband services (speeds of greater than 24 Megabits Per Second) exceeding the 15,500 premises originally contracted. This brings superfast coverage in Central Bedfordshire to 90%, meeting the Council's Adopted Local Broadband Plan target. To date 68 cabinets have been upgraded, across a wide geographical spread.

Planned Actions: The Council is participating in the Broadband Delivery UK phase 2 broadband rollout project, in order to deliver the necessary infrastructure to provide superfast broadband (speeds of at least 24 Megabits per second) to at least 95% of premises and at least 2 Megabits per second to all premises.

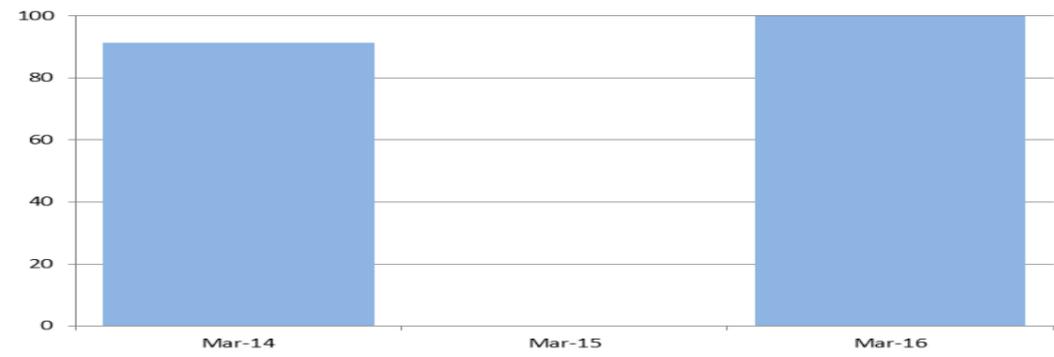
The Council has approved additional funding to rollout out superfast, bring the total Council investment in phase 2 of broadband rollout. The Council was also successful in securing an additional £300,000 funding from BDUK, bringing BDUK funding for Central Bedfordshire to £2 million. It is expected that the combined £4 million funding will exceed the 95% coverage target.

Under BDUK 2, additional premises will take us up to 96.5% in 2019. We are currently in the process of securing additional funding which will expand coverage further. This is currently being modelled so we may have to review this in light of the outcome of the modelling, but the current estimate is that we should get up to around 99% coverage in 2021.

D 3 MTP Percentage of Central Bedfordshire with access to at least 2Mb broadband

Unit	Good is	Outturn 2013/14 (Reported in Q4 report)	2014/15 (Reported in Q4 report)	2015/16 (Reported in Q4 report)	2016/17 (Reported in Q4 report)
%	High				
Percentage of Central Bedfordshire with access to at least 2Mb broadband – estimated private sector roll out by 2015	Target	NA	NA	NA	100%
	Number				
	Denominator				Premises
	Actual	91.4%		100%	

Latest comparator group average	N/A	Report comparison	Seasonal	Performance Judgement	↑	Monitor only
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Current Performance:

As part of the Council’s obligation to ensure all premises have access to broadband infrastructure capable of delivering at least a basic service of 2 megabits per second, a Subsidies Satellite Broadband service has been launched.

Planned Actions:

The Subsidies Satellite Broadband service will support the costs for installation of equipment to any eligible premise and subject to users taking up the scheme will provide access to speeds 10 mbps and greater. The service is on demand and will run to December 2017.

Great universal services - Bins, leisure and libraries

E 1 MTP		Percentage of household waste sent for recycling ¹																	
Unit	Good is								Latest comparator group average ²	49.7% (2014/15)	Report comparison	Seasonal	Performance Judgement	↓	R				
%	High		2011/12	2012/13	2013/14				2014/15					2015/16					
			Outturn	Outturn	Qu 1	Qu 2	Qu 3	Qu 4	Outturn	Qu 1	Qu 2	Qu 3	Qu 4	Outturn	Qu 1	Qu 2	Qu 3	Qu 4	Outturn
Household waste sent for recycling, reuse or composting				56,894 tonnes	16,431 tonnes	15,421 tonnes	12,827 tonnes	12,790 tonnes	57,469 tonnes	17,805 tonnes	15,300 tonnes	12,144 tonnes	11,878 tonnes	57,128 tonnes	14,995 tonnes	13,783 tonnes			
Total Household waste collected (residual and recycling)				112,288 tonnes	31,382 tonnes	29,268 tonnes	26,621 tonnes	28,196 tonnes	115,467 tonnes	32,467 tonnes	30,220 tonnes	26,969 tonnes	28,071 tonnes	117,728 tonnes	31,679 tonnes	29,411 tonnes			
Target				51					51					51					
Actual			51.6	50.7	52.4	52.7	48.2	45.4	49.8	54.9	50.6	49.3	48.5	48.5	46.3	45.4			

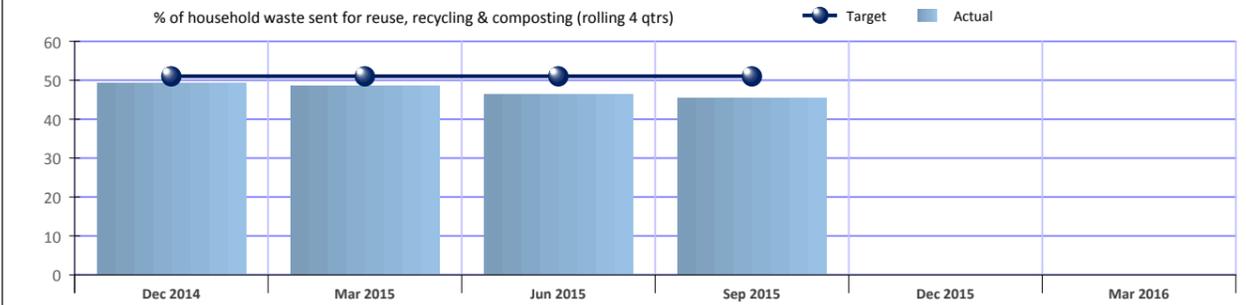
Comment:

Qtr 2 15/16 is showing a reduced % than historic earlier years. All wood (manmade & natural) is now going to recovery and not recycling. This is due to the current wood recycling market drop nationally. CBC's wood tonnages equate for Qtr 2 to 1.1k (rounded) so it has a large impact on this indicator. Biggleswade HWRC was closed for refurbishment from August 15; this has reduced the tonnages collected overall from the HWRCs which has attributed to the reduction in performance.

Planned Actions:

The target in the MTP is to reach 60% recycling, reuse and composting by 2020 which is being delivered through improvements such as:

- The recent launch of textile, electrical and battery collections from the kerbside
- The redevelopment of three HWRC's and a new HWRC for Dunstable
- Continued communication campaigns to encourage behavioural change



¹ Now collected on a rolling basis. Each given quarter's result is an average of the last four quarters.
² LGA CIPFA 'nearest neighbours' figure, which compares authorities with similar characteristics.

E 2 MTP		Percentage of adults in Central Bedfordshire taking part in sport or active recreation. (Data taken from the Active People's Survey)					Latest comparator group average		Report comparison	Seasonal	Performance Judgement	↑	G													
Unit	Good is	APS 8 Apr 2012 to Apr 2014	APS 8 Oct- 2012- Oct -2014	APS 9 Apr 13 to Apr 15	APS 9 Oct 13 to Oct 15																					
%	High																									
Percentage of adults in Central Bedfordshire taking part in sport or active recreation		24.1%	23.3%	25.4%	27.2	<table border="1"> <caption>Percentage of adults in Central Bedfordshire taking part in sport or active recreation</caption> <thead> <tr> <th>Period</th> <th>Percentage</th> </tr> </thead> <tbody> <tr> <td>Apr 2013</td> <td>24.1%</td> </tr> <tr> <td>Oct 2013</td> <td>23.3%</td> </tr> <tr> <td>Apr 2014</td> <td>25.4%</td> </tr> <tr> <td>Oct 2014</td> <td>27.2</td> </tr> <tr> <td>Apr 2015</td> <td>24.1%</td> </tr> <tr> <td>Oct 2015</td> <td>27.2</td> </tr> </tbody> </table>							Period	Percentage	Apr 2013	24.1%	Oct 2013	23.3%	Apr 2014	25.4%	Oct 2014	27.2	Apr 2015	24.1%	Oct 2015	27.2
Period	Percentage																									
Apr 2013	24.1%																									
Oct 2013	23.3%																									
Apr 2014	25.4%																									
Oct 2014	27.2																									
Apr 2015	24.1%																									
Oct 2015	27.2																									
All English authorities	Best performing	33.9%	35.4%	35.1%	34.6%																					
	Average	24.2%	25.7%	22.6%	24.0%																					
	Worst performing	14.4%	15.3%	15.5%	15.7%																					
Target to remain above national average		0.1% below	2.4% below	2.8% above	3.2% above																					
Tolerance		Percentage only																								
<p>Comment:</p> <p>Planned Actions:</p>																										

E 3 MTP		Satisfaction of adults with the Library Service.											
Unit	Good is		No Library Service Adult Plus Survey to be undertaken in 2012	Library Service's own Adult plus Survey 2013 (Restricted to library users)	Library Service's own Adult plus Survey 2014 (Restricted to library users)	Resident's Survey (If included in Survey it would include non-library users)	Latest comparator group average	N/A	Report comparison	Seasonal April and September	Performance Judgement	↑	G
%	High												
Percentage of adults satisfied with the Library Service.	Target			93	93		Target set against the new baseline						
	Actual			95	95	Would form a new baseline							
Number satisfied													
Total number surveyed				3509									
New Target required – when next survey programmed				93									

Mar 2013

Current Performance:
March 2013 (Adult plus section of the Library Survey undertaken every three years)
The Library Service undertook the Adult Plus Survey in Quarter 1 2013/14. The survey found that satisfaction with library services has improved in all areas between 2009 and 2013. The MTP target to maintain customer satisfaction at 93% and has been exceeded, with the service having an overall satisfaction rate of 95%. We believe this result is due to the continued commitment of staff to the service and their customers throughout a period of considerable change, the investments made in our library buildings, along with the installation of self service and no reductions in opening hours all demonstrating a commitment to the future of the Library Service across Central Bedfordshire.

Planned Actions
March 2013 The Library service is currently developing a new set of service KPIs and framework for monitoring them. Using the Residents' Survey as a way of capturing wider residents' views on the Library Service forms part of this work. The Residents Survey in September 2014 will be used to indicate ongoing performance with the Library Service.

E 4 MTP		Library usage									
Unit	Good is	2012/13	2013/14	2014/15	Latest comparator group average	Report comparison	Seasonal	Performance Judgement	↓	Monitor only	
Number of visitors	High	Outturn	Outturn	Outturn							
Target		REVISED BASELINE & TARGETS 2010/11 +20% by Yr 2015/16 = 1,331,091 Previous target 2010/11 +20% by Yr 2015/16 = 1,351,246	1,331,091								
Actual		988,893	993,971	932,865							
<p>Current Performance: The drop was due to a large decrease in visitor numbers at three libraries - Leighton Buzzard (17,575), Dunstable (15,505) and Shefford (18,458). Arlesey Library Access Point also had periods of intermittent closure between April and September 2014 due to staffing issues. Shefford Library was flooded and in temporary premises with periods of closure from July-October 2014, which explains the sharp decrease in visitor figures. There were also some shorter periods of individual library closures for capital works projects (Potton, Ampthill).</p> <p>Despite the decrease in footfall, visitors to all libraries for activities and events increased over 2013-14 to 2014-15 (35,623 to 58,887).</p> <p>Some individual libraries did show increases in visitor numbers including Flitwick, Stotfold, Barton and Sandy.</p> <p>Planned Actions: As the way in which people access Library Services is changing, we have been able to record the number of Central Bedfordshire residents visiting the Virtual library to use the online information services (e-books, e-newspapers etc).</p> <p>In addition to the footfall figures outlined above the Library Service supports customers at the Arlesey Resource access libraries services.</p> <ul style="list-style-type: none"> • Agree revised Library Service 2010/11 baseline figures and revised 2015/ 16 target. • The Library Service Level Agreement with Bedford Borough will be changed to include KPIs related to regular, accurate data recording. The KPIs are discussed and reviewed at quarterly meetings. • Roll out of Library Service Performance Framework which will emphasise the importance of accurate, regular reporting of data and individuals' roles and responsibilities in this area. 											

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Meeting: Sustainable Communities Overview & Scrutiny Committee
Date: 01 July 2016
Subject: Work Programme 2016 – 2017 & Executive Forward Plan
Report of: Chief Executive
Summary: The report provides Members with details of the currently drafted Committee work programme and the latest Executive Forward Plan.

Contact Officer: Rebecca Preen, Scrutiny Officer
Public/Exempt: Public
Wards Affected: All
Function of: Council

CORPORATE IMPLICATIONS

Council Priorities:

The work programme of the Sustainable Communities Overview & Scrutiny Committee will contribute indirectly to all 5 Council priorities. Whilst there are no direct implications arising from this report the implications of proposals will be details in full in each report submitted to the Committee.

RECOMMENDATION(S):

- 1. that the Sustainable Communities Overview & Scrutiny Committee**
 - (a) considers and approves the work programme attached, subject to any further amendments it may wish to make;**
 - (b) considers the Executive Forward Plan; and**
 - (c) considers whether it wishes to add any further items to the work programme and/or establish any Task Forces to assist it in reviewing specific items.**

Overview and Scrutiny Work Programme

1. Attached is the currently drafted work programme for the Committee.
2. The Committee is now requested to consider the work programme attached and amend or add to it as necessary.

Overview and Scrutiny Task Forces

3. In addition to consideration of the work programme, Members may also wish to consider how each item will be reviewed i.e. by the Committee itself (over one or a number of Committee meetings) or by establishing a Member Task Force to review an item in greater depth and report back its findings.

Executive Forward Plan

4. Listed below are those items relating specifically to this Committee's terms of reference contained in the latest version of the Executive's Forward Plan to ensure Members are fully aware of the key issues Executive Members will be taking decisions upon in the coming months. The full Executive Forward Plan can be viewed on the Council's website at the link at the end of this report.

Ref	Issue	Indicative Exec Meeting date
1.	Waste Transfer Station Operational Contract Award	2 August 2016
2.	Passenger Transport Strategy – Public Transport	11 October 2016
3.	Parking Strategy	11 October 2016
4.	All Age Skills Strategy	11 October 2016
Non Key Decisions		

Conclusion

- 5 Members are requested to consider and agree the attached work programme, subject to any further amendments/additions they may wish to make and highlight those items within it where they may wish to establish a Task Force to assist the Committee in its work. This will allow officers to plan accordingly but will not preclude further items being added during the course of the year if Members so wish and capacity exists.

Appendix – Sustainable Communities Overview and Scrutiny Work Programme.

Background reports:

Executive Forward Plan (can be viewed at any time on the Council's website) at the following [link:- http://www.centralbedfordshire.gov.uk/modgov/mgListPlans.aspx?RPId=577&RD=0](http://www.centralbedfordshire.gov.uk/modgov/mgListPlans.aspx?RPId=577&RD=0)

Appendix A – SC OSC Work Programme 2016/17

OSC Date	Report Title	Outcomes we are seeking to achieve
18 August 2016	Water Efficiency Report	To receive a report detailing the Council's proposed methods to manage water efficiency in the region and influencing where appropriate policies and future direction of travel.
18 August 2016	Parking Strategy Update	To receive information regarding proposals in relation to the Parking Strategy as requested by Members at a previous meeting.
18 August 2016	Passenger Transport	To receive information regarding proposed changes to the passenger transport provision following a public consultation and the impact upon residents.
18 August 2016	Fees and Charges 2017	To receive the directorate's relevant fees and charges information, noting the Executive proposals and influencing where appropriate changes to F&C prior to Council.
18 August 2016	Update and presentation from SEMLEP	To receive an update regarding progress to date and the future direction of travel for SEMLEP, providing the Committee with the opportunity to scrutinise the work of the LEP.
20 October 2016	Local Plan Engagement Strategy	To receive a report regarding the Local Plan Engagement Strategy, providing Members with the opportunity to scrutinise the plan, consider the Engagement Strategy and offer recommendations to the Executive.
20 October 2016	The Local Plan Technical Site Assessment Criteria	To receive a report regarding the updated Local Plan for Central Bedfordshire, providing Members with the opportunity to scrutinise the technical site assessment criteria for the Plan and

		offer recommendations to the Executive.
20 October 2016	Q1 Budget Monitoring Report	To receive a report on the relevant Budget Monitoring Information.
20 October 2016	Planning Enforcement Performance Monitoring Report	To receive a report as requested at an earlier meeting in order to facilitate the scrutiny of measures introduced to improve the Planning Enforcement Service.
24-Nov-16		
12-Jan-17	Q2 performance and budget reports	To receive a presentation on the relevant quarterly performance and budget information
12-Jan-17	Draft Budget, Capital and Medium Term Financial Plan 2017/18-20/21	To consider the draft Budget, updated Medium Term Financial Plan and Capital Programme pertaining to the Regeneration and Community Services Directorate only. Information that is relevant to the other directorates will be considered in the other relevant OSC meetings. Members are requested to submit their comments, observations and recommendations in respect of the Executive's proposals with particular reference to the Regeneration and Community Services Directorate proposals, to the meeting of the Executive.
16-Mar-16		